

Agenda

Meeting of : The Cabinet
Meeting held in : Alamein Suite, City Hall, Salisbury
Date : Wednesday 31 January 2007
Commencing at : 5.00 pm

- 1. Apologies:**
To receive any apologies for absence.
- 2. Declarations of Interest:**
- 3. To Receive Minutes of Last Meeting:**
To receive minutes of last meeting and to receive updates on the decisions from the respective Portfolio Holders.
- 4. Public Question/Statement Time:**
To receive public questions/statements at this meeting.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services by midday on the working day before the meeting.

- 5. Forward Plan (Agenda):**
To consider the Leader's proposed 4 month Forward Plan for the period 1 February 2007 – 31 May 2007 (copy attached) which needs to be approved for publication to become operational from 1 February 2007.
- 6. Call-in Decisions:**
To consider any Scrutiny Panel Call-in's of decisions taken at last meeting.
- 7. Old Sarum Airfield Conservation Area Appraisal and Sustainability Appraisal:**

[Appendix 1](#) [Appendix 2](#) [Appendices 3, 4, & 5](#) [Appendix 6](#) [Appendices 7,8&9](#)

To consider the attached report from the Principal Conservation Officer, which incorporates the views of the relevant Area Committees. The views of the Planning Scrutiny Panel which meets on 22 January, will follow. An exempt report containing legal advice is set out at agenda item 24.

Please note: 15 minutes will be allocated at the beginning of the agenda item to allow public speakers both for and against the proposal, although this may be extended at the discretion of the Chairman if a significant number of people wish to speak. An equal amount of time will be offered to both objectors and supporters. Contributions will normally be limited to no more than 3 minutes per person.

Cabinet Member for Planning and Economic Development



INVESTOR IN PEOPLE



CUSTOMER SERVICE EXCELLENCE

Awarded in:
Housing Services
Waste and Recycling Services



Recommended – to

- (1) Make note of: a) the Atkins Heritage assessment for Old Sarum Airfield; b) the Sustainability Appraisal; and c) the outcome of the public consultation exercise, as summarised in the tables in Appendices 3 and 4; and
- (2) Designate a conservation area at Old Sarum Airfield, with the boundaries as shown in Appendix 2; and
- (3) Request that officers prepare a management plan for the designated conservation area.

8. Results of Budget Consultation:

To consider the consultant's report together with the joint cover report of the Head of Financial Services and the Principal Democratic Services Manager.

Cabinet Member for Resources

Recommended – to

- (1) Cabinet is asked to note the results of the SIMALTO Budget Consultation; and
- (2) Agree to take account of the results of the survey:
 - (a) when revising the Medium Financial Strategy.
 - (b) when preparing future Portfolio Plans and budgets.

9. Proposed Car Parking Charge Adjustments 2007/2008:

To consider the attached report of the Head of Forward Planning and Transportation. The Environment and Transport Scrutiny Panel which met on 8 January, supported the officer's recommendations.

Cabinet Member for Environment and Transport

(Full Council Decision 19 February 2007)

Recommended – to

- (1) the Council be recommended to approve the officers' recommendations for car parking charge adjustments described in Appendix 1 to this report, for introduction on 2nd April 2007; and
- (2) the County Council be recommended to agree to the expenditure of the on-street surplus for 2006/2007 on meeting the costs of ITS and park and ride before any off-street surpluses are used.

10. Portfolio Plans:

Further to the Cabinet's decision at its December meeting, to consider the attached views on the Plans of the various Overview and Scrutiny Panels (excluding the Planning and Economic Development Panel which is to follow) prior to recommending the Plans to Full Council for adoption.

The attached Plans have been revised to reflect the changes made at the December Cabinet meeting.

- (a) [Community and Housing](#)
- (b) [Environment and Transport](#)
- (c) [Planning and Economic Development](#)
- (d) [Resources](#)

All Portfolio Holders

(Full Council Decision 19 February 2007)

Recommended - to approved the Portfolio Plans subject to any amendments agreed following comments made by the Scrutiny Panels.

11. [Revised 2006/07 and Original 2007/08 Revenue Budget:](#)
To consider the attached report of the Head of Financial Services and the Chief Accountant. Any feedback from the relevant Overview and Scrutiny Panels will be presented at the meeting.

Cabinet Member for Resources

(Full Council Decision on 19 February 2007)

Recommended – to

- (1) note the report and
- (2) approve the Revised Revenue Budget for 2006/2007 and Original Budget for 2007/2008.

12. [Housing Revenue Account Budget and Rent Setting 2007/08:](#)
To consider the attached joint report of the Head of Financial Services and Head of Housing Management.

Cabinet Member for Community and Housing

(Full Council Decision on 19 February 2007)

Recommended – to

- (1) The HRA Budget for revised 2006/2007 (revised) and 2007/2008 (original) be approved.
- (2) Members approve the increase for dwelling rents in accordance rent restructuring
- (3) Members approve the level of increase for garage rents at 4.1%.
- (4) Members approve the level of increase for service charges at 4.1%.

13. [Council Tax 2007/08:](#)
To consider the attached report of the Head of Financial Services and Chief Accountant.

Leader of the Cabinet

(Full Council Decision on 19 February 2007)

Recommended - to

- (1) The Cabinet is required to recommend to the Council on 19th February 2007, the Council Tax Band D charges for the District Council and Salisbury City.
- (2) This recommendation, together with information from Wiltshire County Council, Wiltshire Police Authority, Wiltshire and Swindon Fire Authority and relevant Parish Councils, will enable the formal Council Tax resolution (draft to be circulated) to be finalised to show the Council Tax rates for Bands A – H for each part of the District Council Area.
- (3) The outstanding amount of Community Charge be formally written out of the accounts.

14. [Capital Programme 2006/07 - 2011/12:](#)
To consider the attached report of the Head of Financial Services.

Cabinet Member for Resources

(Full Council Decision on 19 February 2007)

Recommended - to

- (1) Note the report
- (2) Approve the Revised Capital Programme 2006-2012 (Appendix 1)

15. [**Alderbury and Wilton Cycle Links – Environment and Transport Scrutiny Review:**](#)
To consider the attached review of the Environment and Transport Scrutiny Panel.

[Appendix 1](#) [Appendix 2a](#) [Appendix 2b](#) [Appendix 2c](#) [Appendix 3](#)

Cabinet Member for Environment and Transport

Recommended – to

- (1) the review be presented for submission to Cabinet for adoption;
- (2) further to (1) above, the Cabinet be requested to forward the review to Wiltshire County Council's Chief Executive and the relevant Portfolio Holder, with a view to seeking assurances the proposals will be considered at the appropriate decision making forum with a report back to this council on the outcome of that discussion.
- (3) to note that Councillor Devine will seek to publicise the review through all available mediums, including production of press releases and the placement of copies of the document in public outlets including Libraries.

16. [**Community District Grants Allocation for 2007:**](#)

To consider the attached report of the Head of Community Initiatives.

Cabinet Member for Community and Housing

Recommended – to

- (1) Members approve the recommendations agreed by the Grants Working Group as set out in Appendix One.
- (2) Members approve these grants subject to the Council's Terms of Conditions,
- (3) Members approve the continued funding to the CAB, CIB, CVS and Community Firsts subject to the Principal Community Development Officer's approval of the service level agreements annual and 6 monthly reviews.
- (4) Members approve the withdrawal of funding for WREC. It is further recommended that £7k of the Salisbury District Community Grant scheme be kept in abeyance until an organisation representing BME interests can be found. It is further requested that the Portfolio Holder for Community & Housing and the Principal Community Development Officer be delegated responsibility for allocating the funds to a suitable organisation.
- (5) members note that withdrawing funding to organisations may result or contribute to the closure of that organisation.

17. [**Office Project – Arrangements for Corporate Items:**](#)

To consider the attached report of the former Principal Democratic Services Manager.

Cabinet Member for Resources

Recommended – to

- (1) the arrangements for the storage of the corporate items be noted;
- (2) the requests received for the disposal of those items listed in Section 4 of the report be determined, in principle;
- (3) the officers be authorised to enter into detailed negotiations for the disposal of any items agreed in principle under (2) above; and
- (4) a further report on the future retention and disposal of high value items be brought before the Cabinet prior to the reoccupation of Bourne Hill.

18. **Proposed Dates of Cabinet Meetings for the 2007/08 Municipal Year:**

To determine the schedule of meeting dates - suggested dates based broadly on the current programme, are set out below -

2007

06 June
11 July
05 September
10 October
07 November
05 December

2008

16 January
30 January
27 February
26 March
23 April

19. Joint Consultative Forum:

To consider any recommendations (to follow) arising from the Forum meeting held on 26 January 2007 (reports attached)

- (a) [Sickness Absence Policy and Procedure](#)
- (b) [New Disability Guide](#)
- (c) [Revised Terms of Reference for the Panel](#)

Cabinet Member for Resources

20. Performance Monitoring - Review of Third Quarter:

To consider the joint report of Policy Director Debbie Dixon and the Head of Financial Services. (To follow)

Leader of Cabinet

21. Funding for Move-on Accommodation:

To consider the attached report of the Head of Strategic Housing Services.

Cabinet Member for Community and Housing

Recommended – to approve the capital allocation of £300,000 to Alabare Christian Care for the provision of three, 3-bedroom houses for move-on accommodation for vulnerable single homeless people. That the grant is allocated in accordance with the terms previously agreed by Cabinet on 11 October 2006.

22. Any Urgent Business Requiring a Decision:

23. Exempt Information:

In view of the confidential or sensitive nature of the matters to be considered, the Cabinet will consider excluding the press and public from the meeting during consideration of agenda item 24 on the ground that it may involve the likely disclosure of 'exempt information' as defined in Part 1 of Schedule 12A inserted into the Local Government Act 1972 by the Local Government (Access to Information) Act 1985 and that the public interest against disclosing the information outweighs the public interest in favour of disclosure as explained below:

Paragraph 12 namely:

'Any instructions to Counsel and any opinion of counsel (whether or not in connection with any proceedings) and any advice received, information obtained or action to be taken in connection with

- (a) "any legal proceedings by or against the authority; or
- (b) the determination of any matter affecting the authority

(whether, in either case, proceedings have been commenced or are in contemplation)'

Summary of Exempt Matter

Old Sarum Airfield Conservation Area Appraisal and Sustainability Appraisal



David Crook
Acting Chief Executive
23 January 2007